



## Principles of Human Services

Mrs. Grotts – Brandy Daugherty-Grotts

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**Conference Period:** Weekdays 2:45 to 3:30pm

**Tutoring Opportunities:** Before or after School by appointment

### Class Materials:

- 1 Composition notebook
- Black or Blue Pens/ Pencils
- Binder with dividers and loose-leaf notebook paper
- Canvas and student email as needed
- Fabric of Choice, materials list will be sent home two weeks prior to sewing project, via email and student.

### Course Description:

This course will enable students to investigate careers in the human services career cluster, including counseling and mental health, early childhood development, family and community, and personal care services.

This is a year-long high school credit course that will be reflected in grade point averages moving into high school.

### Course Goals:

Students who complete this course successfully will be able to:

The student will be introduced to the career cluster areas within human services including; workplace skills, interior design, mental health and counseling, childhood development, personal care services, cosmetology, consumer and financial services, community services, nutrition, apparel and clothing.

### Student Evaluation:

The grading system for this course is as follows:

- Grade averaged 60% Major 40% Minor
- Major grades – tests (including District Common Assessments, six weeks assessments, projects, final essays, research papers, presentations); minimum three per six weeks
- Minor grades – quizzes, daily assignments, journals; minimum ten per six weeks
- Semester exams will count 1/7 of the semester grade
- A letter system (S, N, U) is used to report a student's conduct based on proper/responsive conduct and citizenship
- Per Board Policy EIA (LOCAL), "The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a **failing** grade. This policy applies only to initial identified major grades and does not apply to daily assignments, quizzes, six-week test, and semester final examinations. Upon reteach and retest, the new test, project, etc. recorded will be a high score of 70%.
- Official grades will be in Skyward only and can be accessed by student and parent through Family Access.

**Assignments, exams, expectations outside of the classroom:**

Students will need to select fabric of choice for a sewing project. The requirements for this project will be sent home two weeks prior to the project. If the student needs assistance acquiring supplies, parents/guardians need to communicate with the teacher a minimum of one week prior to the start date of the project.

Daily work that is not completed during class will become homework. Students are expected to return the following school day with the completed work. Points may be deducted for late assignments; however, a grade of zero will be recorded in the gradebook until the work is received. If a student misses a test or a major grade due date, a make-up session will need to be scheduled.

**Attendance/Tardy Policy/Make-Up Work:**

Be present every day for class. Additionally, make sure you are always on time! Instructional time is bell to bell, so if you are not physically present and engaged, you are missing valuable learning.

2 Tardies = Verbal Warning; 3 Tardies = Parent Contact; 4 Tardies = Office Referral

Should students become ill and unable to attend class, parents may email Ms. Harkins to obtain missing assignments, or students may see Ms. Harkins upon their return to school. Please note: STUDENTS are responsible for any assignments, notetaking, or learning that is missed.

**Classroom Expectations:**

Students are expected to follow the Creekview Way at all times.

- Show Respect
- Work Hard
- Be Responsible
- Be Honest
- Live Safe

**Preliminary Schedule of Topics, Readings, and Assignments**

Students will participate in Reading and Writing Workshop covering a variety of genres and topics. Please see the parent letters issued through Family Access each six weeks period for more details.

**Academic Integrity:**

Academic integrity values the work of individuals regardless if it is another student's work, a researcher, or author. The pursuit of learning requires each student to be responsible for his or her academic work. Academic dishonesty is not tolerated in our schools. Academic dishonesty includes cheating, copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or other supervising professional employee and considers written materials, observation, or information from students. Students found to have engaged in academic dishonesty shall be subject to disciplinary and/or academic penalties. The teacher and campus administrator shall jointly determine such action.